

Volunteer Services

VOLUNTEER POSITION DESCRIPTION

TITLE: Youth Achievers Program Volunteer

SUPERVISOR: Youth Achievers Program Manager

PROGRAM: The *Youth Achievers Program (YAP)* is a comprehensive program that reduces risk factors and promotes resilience in the lives of at-risk children and youth by concentrating on their strengths and those of their family. YAP provides constructive alternatives to problem behaviors by providing fun, skill- and confidence-building activities and intervention services in a healthy, structured environment that builds on the promise of youth. The program serves children and youth ages 7-14.

PURPOSE: To provide program support by tutoring and mentoring youth, ages 7-14; and assisting with individual and group enrichment activities.

RESPONSIBILITIES:

- Assist youth, ages 7-14, in developing their reading, writing and math skills through age appropriate skill-building activities and games.
- Help with homework and school projects as needed.
- Assist with managing large and small group activities—under the Program Manager’s supervision.
- Provide strong support of expectations, directions and methods regarding attendance, behavior, participation and discipline of program participants.
- Offer encouragement; model conflict resolution methods; provide direction and order for program participants under direction of Program Staff.
- Agree to mandated child abuse reporting guidelines.

QUALIFICATIONS:

- Be able to work as part of a team as well as one-on-one with youth.
- Have a positive attitude toward learning and education.
- Excellent listening and observation skills; and patience with respect to youth.
- Able to relate to children and youth from diverse socio-economic and cultural backgrounds.
- Computer experience a plus.
- Be at least 18 years old.

BENEFITS:

- Help youth succeed in educational goals.
- Develop tutoring and project leadership skills.
- Documented volunteer experience.
- Experience working with a non-profit agency.

SITE: YWCA St. Paul, 375 Selby Avenue, St. Paul

COMMITMENT:

- Minimum 3-month commitment. Flexible schedule, 2 hours per week
- Program hours are Monday thru Friday, 2-6 p.m. Summer hours are Monday thru Friday 8 a.m.-5 p.m.

CONTACT: Volunteer Specialist
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